KFU-COE   Engineering Training Evaluation Form for Panel Members

Report Title:			
Semester:		**Department:**	
Training Entity:		**Academic Year:**	
Student Name and ID:		**Date:**	
		Evaluator:	

1. **Report [100%]:**

Rubrics	Max. Marks	Grade
• Overall Organization of the report	15	
• Technical writing	20	
• Abstract	10	
• Introduction	10	
• Technical Content	35	
• Training tasks	5	
• References	5	
Total Grades for Report	**100**	

2. **Oral Presentation [100%]:**

Rubrics	Max. Marks	Grade
• Presentation Introduction	5	
• Presentation Agenda	5	
• Organization of Ideas	10	
• Clarity of Language	10	
• Interaction with Audience (eye contact, …etc)	10	
• Visual Aids (Quality of PPT Slides)	10	
• Student's Subject Knowledge	25	
• Presentation Length & Time Limit	5	
• Ability to Answer Questions	20	
Overall Rating	**100**	

Evaluator Name: **Signature**:＿＿＿＿＿＿＿＿＿＿＿**Date**: