

GEMMA L. MULIT

Master in Nursing, RN

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PROFESSIONAL SUMMARY

Professionally trained nurse clinician and educator with enough experience ensuring high standards of culturally competent care for wide variety of patients with diverse needs and teach quality education to nursing students. Registered Nurse with 3 years' experience in clinical settings providing nursing care to diverse populations and 2 years as school nurse in Brunei Darussalam. Experienced nurse educator with strong clinical and people skills. Responsible nurse educator (Clinical Instructor) with excellent communication skills demonstrated by 10 years of experience in nursing education. Skilled in evaluating the needs of each student and tailoring learning plan and classroom instruction to encourage academic success. Highly organized and driven. Employs effective and efficient methods of teaching while focusing on the individual needs of each student.

SKILLS

Fast learner	Approachable / Easy to deal with
Highly dependable	Computer literate
Good communication skills	Can speak a little of Malay language
Hardworking	
Optimistic	
Dedicated	
Committed	

WORK HISTORY

11/2007 to 9/2017

Nurse Clinical Instructor (Nurse Educator)

St. Mary's College of Tagum, Inc. – National Highway Tagum City, Davao del Norte

Teach student nurses or other professionals in classroom, laboratory and clinical environments utilizing an approved curriculum and visual aids. Stay aware of the developments in the world of nursing and may incorporate them into their studies and teachings. In addition to working in college classrooms, nursing instructors work in medical facilities and community centers.

Specific duties and responsibilities:

- Teach patient care in classroom, laboratory and clinical settings to nursing students
- Assist in the planning, development and instruction of nursing courses for an educational or medical program.
- Do lecture on nursing topics, assign homework and oversee labs.
- Participate in seminars (local, national, and international) and meetings.
- Typically complete professional development activities.
- Collaboration with colleagues to revise and evaluate course content and teaching issues.

06/2012 to 9/2017

Nursing Community Involvement Program Coordinator

St. Mary's College- Nursing program

Coordinates with the school's project director of the Resource and Development Center office to assess/investigate a community following the standard criteria to be an adopted community of the institution. Develop a plan and activities/programs for the adopted community which aims to transform the apathetic, individualistic and voiceless poor into dynamic, participatory and politically responsive community. Educating and empowering the people to understand and develop their critical awareness of their existing condition, working with the people collectively and efficiently on their immediate and long-term problems, and mobilizing the people to develop their capability and readiness to respond and take action on their immediate needs towards solving their long-term problems. Building people's organizations by mobilizing and enhancing the capabilities and resources of the people for the resolution of their issues and concerns towards effecting change in their existing oppressive conditions.

06/2013 to 9/2017

Undergraduate Research Adviser

St. Mary's College- Nursing program

Work with the student to develop a research topic ensuring that the research plan is well defined, realistic and manageable within the allotted time frame for successful completion of the research. Schedule regular meetings with the student to monitor progress. Such meetings include discussion of management strategies and methodological approaches after the research topic is well defined and review the process of data collection. Guides the student from the beginning until the successful completion of the research. Ensure that the student presents the results of the project.

06/ 2014 to 9/2017

**Year Level Organization Adviser
St. Mary's College- Nursing Program**

Serves as a model for students by providing leadership. Build good relationship and at the same time avoid problems within the organization. Helping students to learn by doing. Provides a sense of direction for the student organization and promotes student and faculty/staff interaction in, and out of, the classroom.

Specific duties and responsibilities:

- Provides the support necessary for the student leader to build, and maintain, a successful organization.
- Help the organization identify its goals and should help members and officers to clarify their areas of responsibility and related duties.
- Guides the student organization into a meaningful sense of direction. This can be done by suggesting programs or activities that would be worthwhile and appealing to the students.
- Assure that accurate and consistent records are kept by organizational officer, that approved methods of handling organizational finances are followed, and that updates are filed properly.
- Observe and evaluate student performance of assigned duties toward the accomplishment of group goals.
- Teach basic leadership skills and provide the student leadership with elements of good organizational and administrative practice.
- Encourage self-discipline and responsibility with the group.
- When needed, should provide advice or assistance to group leaders and members of the organization.
- Be available whenever possible to assist the student leader in the planning, implementation, and operation of any program or activity sponsored by the student organization.
- Resolve any problems that may occur within the organization that could not be resolved with the leadership or the membership of the organization.
- Be available as a mentor to organization members to assist them with individual problems and decisions as well as with those related to the organization.
- Act as a source of general information regarding resources as well as school's policies and procedures.**01/2004 to 11/2007**

**Staff Nurse
Tagum Doctors Hospital- National Highway Tagum City**

- Observing and recording patients' behavior.
- Coordinating with physicians and other healthcare professionals for creating and evaluating customized care plans.

- Create harmonious environment in order to provide emotional and psychological support to the patients and their families.
- Maintaining reports of patients' medical histories, and monitoring changes in their condition.
- Carrying out the requisite treatments and medications.
- Checking the stock on a regular basis for maintaining the inventory level, and placing orders if required.
- Adhering with the protocols, norms, rules and regulations in order to maintain complete medical records.
- Maintaining hygienic and safe working environment in compliance with the healthcare procedures.
- Conducting research for improving the nursing practices and healthcare outcomes.
- Providing instant care during medical emergencies, like car accidents, burns, heart attacks and strokes.
- Discussing treatment with pharmacists and physicians in the critical cases.
- Providing necessary guidance on health maintenance and disease prevention.
- Keeping an eye on each and every aspect of patient care that includes physical activity plus proper diet.

01/2002- 12/2004

**School Nurse
Brunei Darussalam**

A specialized practice of professional nursing that advances the well-being, academic success, and lifelong achievement of students. Serving as a team member in providing preventive services, early identification of problems, interventions, and referrals to foster health and educational success. To that end, school nurses facilitate positive student responses to normal development; promote health and safety; intervene with actual and potential health problems; provide case management services; and actively collaborate with others to build student and family capacity for adaptation, self-management, self-advocacy, and learning. Provides leadership for the provision of health services. As the health care expert within the school, the school nurse assesses the overall system of care and develops a plan for ensuring that health needs are met.

Responsibilities include:

- Development of plans for responding to emergencies and disasters and confidential communication and documentation of student health information.
- Provides care for injuries and acute illness for all students and long-term management of students with special health care needs.
- Assessment and treatment within the scope of professional nursing practice, communication with parents, referral to physicians, and provision or supervision of prescribed nursing care.

- Assess the student's health status, identify health problems that may create a barrier to educational progress, and develop a health care plan for management of the problems in the school setting.
- Provides screening and referral for health conditions.
- Promotes a healthy school environment by participating in environmental safety monitoring (playgrounds, indoor air quality, and potential hazards).
- Provides health education by providing health information to individual students and groups of students through health education, science, and other classes.
- Assists on health education curriculum development teams and may also provide programs for staff, families, and the community.
- Ensures that there is adequate communication and collaboration among the family, physicians, and providers of community resources.
- Act as liaison between school personnel, family, health care professionals, and the community

EDUCATION

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| 1990 | – | High School Diploma
St. Mary's College of Tagum, Inc. |
| 1994 | – | Bachelor of Science in Nursing (BSN)
San Pedro College – Davao City |
| 2012 | – | Master in Nursing (MN)
San Pedro College – Davao City |

CERTIFICATES

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|-------------|---|--|
| July 2012 | – | National Certificate II (NC II) on Health Care Services
TESDA - Nabunturan, Compostella Valley |
| August 2015 | – | Trainers Methodology Certificate I (TM I)
TESDA - Davao City |

TRAININGS/SEMINARS

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| Oct. 6-7, 2016 | – | 1st International Conference on Nursing Education, 57th Annual Convention and General Assembly
Manila Hotel, Philippines |
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June 4-5, 2015 - **“Understanding the transformation process to Outcomes-Based Education”**
St. Mary’s College – Tagum City

May 7-9, 2014 - **“Approaches to Teaching and Assessing Outcome-Based Learning”**
University of the Philippines, Manila

REFERENCE

Josefina S. Balote, RN,MN
Program Head - Nursing
St. Mary’s College of Tagum

Joan Calzada, RN, MN
BSN III Level Chairperson
St. Mary’s College of Tagum

Aida C. Hangad, RN, MN
Former Program Head- Nursing
St. Mary’s College