

CURRICULUM VITAE

Name and Surname : JIHEN GHARBI

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Key Words: Lecturer of English Literature/ Teacher of English Language and Literature (MA)

Education and Diplomas

- 2018 Now** IELTS Certificate
In the process of writing of a PHD dissertation on “ The enigmatic voice of logic in the poetry of John Donne” , supervised by Professor Mohamed Mansouri, Faculty of Arts and Humanities, Manouba.
- 2005** **Masters** Diploma in English Literature (Seventeenth-Century Poetry) which topic is: “ The Conversational Mode in the religious poetry of John Donne and George Herbert: Assessment of the confessional and the didactic”
Faculty of Arts and Humanities – Sousse (Tunisia)
- 2001** Higher Diploma of English Language and Literature (Maitrise=4 years) equivalent of Bachelor degree.
Faculty of Arts and Humanities – Manouba (Tunisia)
- 1996** Baccalaureate Diploma (Arts)
Khmaies Al-Hajri Secondary School – Jendouba (Tunisia)

Trainings and Achievements

- 2017 -18** Translator of articles and books at KFU library and Deanship of Academic Development, and an interpreter for the Deanship of Quality Insurance.
- 2014-15** Member of the Executive Assembly of the Distinct Faculty Member Award, Deanship of Academic Development, KFU.
- 2013 -18** Participation as an instant interpreter in a week workshop on Academic Quality Assurance and Academic Accreditation at King Faisal University, KSA.
- 2012-13** IELTS Teaching of reading and speaking at the College of Community Service, KFU within the KFU/TCSG Educational Partnership Programs of Atlanta Technical College of Georgia- USA
- 2011** Participation in a workshop on Exam preparations and the best tools to succeed an exam at King Faisal University, Al Hufuf, KSA.
- 2011** Participation in a workshop on Academic counselling at King Faisal University, Al Hufuf, KSA and given the title of an academic counsellor.
- 2010** Participation in American-Tunisian Workshops on how to teach English using the new technologies and internet. These workshops are sponsored by the US Department of State, in conjunction with the University of Manouba's Faculty of Letters, Arts & Humanities. The main focus is on improving use of computers in distance education as well as in face-to-face classes, with **Dr. Deborah Healey, University of Oregon**. Details are found on the following link: <http://pages.uoregon.edu/dhealey/tunisia2010/index.html>
- 2007** Writing an online article to the **University of Paris 3, Sorbonne**, related to the Seventeenth-Century Poetry (Comparative Literature), found on the following link: <http://trans.univ-paris3.fr/spip.php?article168>
- 2005** Writing of a hundred-page Masters Memoir which theme is:

"The Conversational Mode in the Religious Poetry of John Donne and George Herbert: Assessment of the Confessional and the Didactic" (Supervisor: Pr. Mohamed Mansouri)
Faculty of Arts and Humanities – Sousse (Tunisia)

2001 Success in the CAPES (Examination of deserving to teach English in Secondary Schools)
Ministry of Education – Tunisia

1999 Diploma of finishing a five-week training in England and writing a memoir.
The Midlands Language Center, Castle Hill, Stamford, **Lincolnshire – England**

Job Experience

- 2011- now** **LECTURER**
King Faisal University – KSA
- Teacher of Poetry and Drama (From Elizabethan to Modern):** In this course, my duties are:
- to help the students to get in touch with the different poetic:theatrical trends
 - to introduce them to its concepts such as the musical devices and the figures of speech
 - to find out these poetic rules in samples of British and American poems or plays from the Renaissance Period up to now
- **Teacher of Writing Composition, Reading, General English and Prose:** In these courses, I have to make sure that:
- the student will know everything about how to write a good English essay,
 - to provide the students with the necessary materials,
 - to improve their writing skills,
 - to embetter their grammar and vocabulary,
 - to broaden their imagination and to correct their mistakes through a series of lessons, exercises and essays.
- 2005-2011** **ENGLISH TEACHER**
Faculty of Arts and Humanities – Manouba (English Department). Permanent Teacher:
My duties as a teacher include preparations of courses and exams.

Computer Skills

Microsoft office software and Hardware, Word-processing, Power Point, MS Word, Excel, or software packages, Photoshop, and Internet, BlackBoard

Languages

English: excellent command: spoken and written.

French: excellent command: spoken and written.

Arabic: excellent command: spoken and written.