

## Principle of Management Course Specification

<b>Course title:</b> Principle of Management		<b>Level:</b> 2 <sup>nd</sup>	
<b>Course code:</b> 151-2801		<b>Pre-requisites:</b> 100 – 2801	
<b>Credit hours:</b> 3		<b>Contact hours:</b> 3	
<b>Department:</b> Administrative and Financial Programs		<b>Program:</b> Human Resource	
<b>Course content:</b>			
<ul style="list-style-type: none"> <li>▪ Introduction to Principles of Management.</li> <li>▪ The thought of History development Management.</li> <li>▪ The Management functions.</li> <li>▪ Organizational Functions.</li> <li>▪ Management Information System.</li> </ul>			
<b>Course objectives:</b>			
<ul style="list-style-type: none"> <li>▪ Understand the function of Management.</li> <li>▪ Understanding the historical development Management thought.</li> <li>▪ Understanding the Management skills that are important for a successful business.</li> <li>▪ The ability to understand the modern trends in management; operations reengineering, automatic management, knowledge management.</li> <li>▪ Understanding the Management functions: Planning, Decisions Making, Organizing, &amp; Controlling.</li> <li>▪ Understanding the Organizational functions: Marketing Management, Production Management, Financial Management, &amp; Information Technology Management.</li> <li>▪ Identifying environmental requirements for modern management; Organizational cultural, corporate social responsibilities, total quality system.</li> </ul>			
<b>Methods of teaching</b>			
Electronic Education	Tutorial	Practical	Lecture
<b>Assessment task</b>			
Final Exam	Individual Tasks	Group Tasks	Mid Exams
50	10	10	30
<b>References:</b>			
<ul style="list-style-type: none"> <li>▪ الشميمري، احمد (2008)، اساسيات إدارة الاعمال، المبادئ والتطبيقات الحديثة، الرياض، مكتبة العبيكان.</li> <li>▪ الظاهر، نعيم (2009)، اساسيات الإدارة، المبادئ والتطبيقات الحديثة، اربد، عالم الكتب الحديثة.</li> <li>▪ الخشروم، محمد ومرسي، نبيل (2008)، إدارة الاعمال، المبادئ والمهارات والوظائف، الرياض، مكتبة الشقري للنشر والتوزيع.</li> </ul>			