



The Distinguished Faculty Member Award

KING FAISAL UNIVERSITY

DEANSHIP OF DEVELOPMENT AND QUALITY ASSURANCE

1437-1438

Overview of the Award:

A faculty member is a centerpiece in any educational institution that seeks promotion and progress, as the educational system with its three dimensions (effective teaching and learning, research and community service) cannot be accomplished without a sober and ambitious University Professor.

Given the enthusiasm of King Faisal University to provide a motivating academic milieu for its male and female faculty members, the Deanship of Development and Quality Assurance has taken the initiative of launching the Distinguished Faculty Member Award (My Points), to open new horizons of creativity and fair competition among faculty members in a way to push the university and its surrounding community towards progress and prosperity.

The objectives of the Award:

1. To motivate faculty members to deliver best practices and applications in teaching and learning.
2. To create an innovative competitive academic environment.
3. To recognize the multiple talents among the University's faculty members.
4. To promote teaching and learning development of the faculty members.
5. To enrich the wide-ranging scientific research of faculty members.
6. To encourage active participation in community engagement.

Who is qualified to join the search?

Only full-time faculty members can compete for this award, whose duties and responsibilities is ongoing without intervals of service within a year. On the other hand, the following categories are not entitled to participate in this search:

- Faculty members who were assigned to work outside the University either through assignment, or secondment , or full-time or partial duties;
- Faculty members with voluntarily full-time Sabbatical leave;
- Faculty members who are in training courses exceeding eight weeks in one or both main semesters;
- Faculty members who already won (1st, 2nd and 3rd places) in the same search within the past two years. However, they will be given their chance to participate after this period.
- Members of the Supervisory and Executive Committees of the award.

Guidelines of the competition:

• After completing the requirements for the search, faculty members and their affiliates may stand as candidates and after the following conditions are met, to wit:

1. The applicant for the award should have attended three training programs conducted by the Deanship of Development and Quality Assurance during the past four semesters proceeding the application date for the award.
2. The candidate should have accomplished a minimum academic load within the nomination period.
3. The candidate should have attended all the Department Council meetings. Those with absence rates surpassing 20%, without a formal documented excuse, will be excluded from the nomination.
4. The candidate should have participated in the College's general lectures. Those with absences exceeding 20% without a formal documented excuse during the same year he/she will not be nominated for the award.
5. Regular delivery of Course Reports in two phases; the initial not later than the end of the eighth week of the beginning of each semester, and the final by the end of week 17 of the same semester.
6. Commitment to office hours, according to the weekly schedule.
7. Regularity and commitment to attend the delegated committee meetings, accomplishment of the committees' assigned work on time, and active participation in pushing achievement level in line with the objectives for which it was formed. Those with absences above 20% without a formal documented excuse will be excluded from participation.
8. The candidate should not have been issued against with one of the disciplinary sanctions (3, 4, 5, 6)¹ in accordance with article 89 of the regulation governing the university staff or faculty members.

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3. Reduction from the salary.
 4. Deprivation from extra salary rates
 5. Postpone the upgrade for a year.
 6. Dismissal

Important notes:

- Candidate/s should meet all aforementioned requirements without any exception.
- Winners ranking from 4 to 10 have the right to participate in the succeeding search.
- The Supervisory Committee may withhold the Award if desired.
- The executive committee has the right to request from the applicants to submit the original documents for verification purposes.

Regulations and standards for Nomination:

The selection of candidates for this program is done in a way that envisages impartiality among the participants through the adoption of the following standards and rules:

1. The students` evaluation of the faculty member and curriculum:

- Thirty (30) points are accorded to each applicant whose evaluation ranges between 4.75 and 5.
- Twenty-five (25) points are accorded to each applicant who got an evaluation rate ranging between 4.50 and 4.75.
- Twenty (20) points are given for each applicant whose evaluation rate ranges from 4.25 to 4.50.
- Fifteen (15) points are accorded to each applicant who got an evaluation between 4.00 and 4.25.
- Ten (10) points are accorded to each applicant who got an evaluation between 3.75 and 4.00.
- Those with an evaluation rate below 3.75 are not entitled to participate in this award.

2. The evaluation of the Faculty member`s Fellows:

- Thirty points (30) are accorded to each applicant having an evaluation rate of 4.75 to 5.
- Twenty-five (25) points are given to each applicant receiving an evaluation rate of 4.50 to 4.75.
- Twenty points (20) are accorded for each applicant receiving an evaluation rate of 4.25 to 4.50.
- Fifteen points (15) are given to each applicant receiving an evaluation rating of 4.00 to 4.25.
- Ten points (10) are given to each applicant receiving an evaluation rating of 3.75 to 4.00.

- No applicant with an evaluation rate below 3.75 is entitled to participate in the award.
- Make sure that at least half of the departments' members fill out the required form.

3. The Head of Department's Assessment of the Faculty Member:

- Twenty (20) points are accorded for each applicant receiving an evaluation rate of 95 to 100.
- Fifteen points (15) points for each applicant receiving a rate from 90 to 95.
- Ten points (10) points for each applicant receiving an evaluation rate of 85 to 90.
- Five points (5) for each applicant whose evaluation rate ranges from 80 to 85.
- Those with an evaluation rate below 80 are not entitled to participate in this award.

4. Course File:

Maximum of fifty points will be calculated for this standard. All courses taught during the whole academic year are involved – first and second semester.

5. Scientific Research published in Journals:

A minimum of Five (5) points will be calculated for each published or accepted for publication research paper and a maximum of twenty (20) points for a research that has been published or accepted for publication during the two years preceding the last date of applying for the award.

6. Published books:

Ten (10) points are calculated for each published book or even accepted for publication, with a maximum of twenty (20) points for the books that were written during the three years preceding the deadline for the award.

7. Books and scientific references translated:

Ten (10) points are calculated for each translated book, with a maximum of twenty (20) points for works published within the last three years preceding the award's deadline.

8. Reviewing Scientific Research:

Two (2) points are calculated for any participation in research arbitration (reviewing), this may reach a maximum of ten (10) points, within the last year preceding the deadline to apply for the award.

9. Contribution in getting a sustained research fund from outside the University:

Ten (10) points are calculated for each research fund, up to a maximum of twenty (20) points, within the last two years preceding the deadline of applying for the award.

10. Outstanding **Awards for Research Projects:**

Ten (10) points are given for each award, with a maximum of (20) twenty points, within the last three years preceding the Award's deadline.

11. External meetings and conferences:

Five (5) points are accorded per participation with a maximum of ten (10) points, within the last two years preceding the deadline of applying for the award.

12. Delivering scientific lectures outside the university:

Five (5) points are accorded per lecture with a maximum of ten (10) points within the last year preceding the deadline of applying for the award.

13. Participation in charity/voluntary work outside the University:

Five (5) points are accorded per participation with a maximum of ten (10) points, within the last year preceding the deadline of applying for the award.

14. Participation in the official committees outside the University:

Five (5) points are calculated for each committee with a maximum of ten (10) points within the last year preceding the deadline of applying for the award.

15. The link between the syllabus projects and community service:

Five (5) points are calculated for each project linked to the curriculum and serving the community with a maximum of fifteen (15) points, within the last year preceding the deadline of applying for the award.

16. Publication of reminiscent newspaper articles:

Five (5) points are calculated for each published article with a maximum of ten (10) points, within the last year preceding the deadline of applying for the award.

17. Outstanding Community Service Awards:

Ten (10) points are calculated for each award, with a maximum of twenty (20) points. During the past two years from the last date for applying for the award.

Table of Standards

Standards of Measurement of Learning and Teaching Activities				
S	Standard	Evidence-points	Points	Scoring Mechanism
1	Student evaluation of faculty member	Evaluation form	10-30	From 4.75 to 5 → 30 points From 4.50 - less than 4.75 → 25 points From 4.25 - less than 4.50 → 20 points From 3.75 - less than 4.00 → 10 points
2	Colleagues to evaluate the faculty member	Evaluation form	10-30	From 4.75 to 5 → 30 points From 4.50 - less than 4.75 → 25 point From 4.25 - less than 4.50 → 20 points From 4.00 - less than 4.25 → 15 points From 3.75 - less than 4.00 → 10 points
3	The head of the department's assessment of the faculty member	Evaluation form	5 - 20	From 95 to 100 → 20 points From 90- less than 95 → 15 points From 85- less than 90 → 10 points From 80 - less than 85 → 5 points
4	Course File	- All courses taught during the whole academic year are involved – first and second semester. - Timetable of the courses	50	According to the criteria specified by the executive committee
TOTAL			130	

Standards of Measurement of Scientific Research Activities

S	Standard	Evidence-points	Points	Scoring Mechanism
1	Scientific Research published in journals	Acceptance or publication form	20	5 points for each research that is published or accepted for publication
2	Published Scientific Books	Publication form	20	10 points for each, published book-or accepted for publication-
3	Books and Scientific references	Publication form	20	10 points per Translated Work
4	Adjudication of scientific Research	<ul style="list-style-type: none"> • Participation letters • Attendance certificates 	10	2 points for each post
5	Contribution to obtain a Research Funding from outside the university	The agreement concluded between contractors and approved by both sides (the other side and the University)	20	10 points for each research funding
6	Outstanding Awards in Research field	<ul style="list-style-type: none"> • Awards • Certificates 	20	10 points for each award
7	External meetings and conferences	<ul style="list-style-type: none"> • Decisions taken by the various committees • Participation and attendance certificates 	10	5 points for each participation
TOTAL			120	

Standards of Measurement of Community Engagement

S	Standard	Evidence points	Points	Scoring Mechanism
1	Delivering scientific lectures outside the university	<ul style="list-style-type: none"> • Testimonials • Attendance certificates • University's participation approval documents 	10	5 points for each participation
2	Participation in the charity / volunteer work outside the university	<ul style="list-style-type: none"> • Testimonials • Attendance certificates • University's participation approval documents 	10	5 points for each participation
3	Participation in the official committees outside the university	<ul style="list-style-type: none"> • Decisions of committee formation • Testimonials • Attendance certificates • University's participation approval documents 	10	5 points for each participation
4	Contribution to obtain research funding from outside the University	<ul style="list-style-type: none"> • Course description • Students projects 	15	5 points for each project that serves the community
5	Publishing reminiscent newspaper articles	Published newspaper articles	10	5 points for each published article
6	Outstanding Awards in Community Service	Certificates	20	10 points for each award
TOTAL			75	

Period of submission:

- Applicants can register electronically through the page of Deanship of Development and Quality Assurance's page on KFU's website.
- The following table shows the important dates concerning the Award:

	Event	Date
1	Inauguration of the Award	12/2/2017
2	Deadline of submission on/before	6/4/2017
3	Proclamation of Winners	During the academic year 1438-1439 H

- The applicant can update his/her various data throughout the submission period.

The Award's Supervisory Committee:

Headed by His Excellency the President of the University and the membership of:

1. His Excellency, the Vice President for Studies, Development, and Community Service
2. His Excellency, the Vice President for Graduate Studies and Research.
3. His Excellency, the Vice President for Academic Affairs.
4. His Excellency, the University's Vice President.
5. Her Excellency, the Vice President of Female Sections.
6. His Excellency, the Dean of the Faculty Affairs.
7. His Excellency, the Dean of Development and Quality Assurance.

Cash and in-kind prizes for the worthy winners

The Distinguished Faculty Member winning the First place receives the following:

1. A certificate and Medal of Excellence from the University.
2. An award of SAR 50,000 (Fifty Thousand Riyals).
3. A paid-scientific trip in order to attend an educational event abroad (this trip is not counted within the allotted journeys reserved to the faculty member)
4. Any other factual or moral appreciations the University's Administration would like to grant.

The Distinguished Faculty member winning the Second rank receives the following:

1. A certificate and Medal of Excellence from the University.
2. An award of SAR 30,000 (Thirty Thousand Riyals).
3. Any other factual or moral appreciations that the University's Administration would like to grant.

The Distinguished Faculty member winning the Third rank receives the following:

1. A certificate and Medal of Excellence from the University.
2. An award of SAR 15,000 (Fifteen Thousand Riyals).
3. Any other factual or moral appreciations that the University's Administration would like to grant.

The Distinguished Faculty members winning from the Forth to the Tenth ranks receive the following:

1. An award of SAR 5,000 (Five Thousand Riyals).

Note: In case of a tie (equal points garnered) in the first rank prize by two participants, the sum of the first and second prizes will be gathered and then equally divided for both of them. This will apply for all draws of garnered points in the ranking of other participants.

Additional opportunity: In case one of the participants wins one of the top three ranks in two Award sessions, he/she will be given a research grant of up to SAR 200,000, subject to the terms and conditions of research grants within the University.

**For more inquiries and information, please feel free to call 5896011 or 5893580 (Male Section)
5896200 (Female Section).**