

ADMISSION TO SPECIFIC COE PROGRAM:

The programs at the CoE are divided into four basic programs, namely, "Electrical Engineering, Mechanical Engineering, **Civil Engineering** and Chemical Engineering", and each student has the right to choose four desires according to the priority of the above programs, provided that the acceptance percentages are specified as follows:

- 1- The most desired program (30% from the total number of students will be accepted as maximum percentage).
- 2- The rest of the percentage is distributed evenly among other programs (23.33% each).

The students will be distributed into three groups:

First Group: To select an engineering program, students need to complete 11 CHs (4 courses) from the first semester as in the following table:

sn	Course ID	Course Name	CHs
1	2200-100	Introduction to Engineering	1
2	0814-140	General Physics I	3
3	0815-140	General Chemistry I	3
4	0817-144	Calculus I	4
Total			11

The students will be given the priority to choose their desired program, he will be granted his first choice directly, taking into consideration his GPA and the vacancy at that program (it should not exceed 30% of the total percentage). Else, he will got the second choice.

Second Group: The students who have finish less than 11 CHs from the previous table, then they will be considered after finalizing group number 1, also, they will compete with each other based on their GPAs, and base on the vacancy.

Third Group: Student who did not apply through the system, the College have the right to distribute them on the departments that have less number of students, to make sure that all departments have almost the same number of students.

TRANSFER FROM PROGRAM TO ANOTHER PROGRAM INSIDE THE COE:

The student need to fill "changing program form" and he must submitted the form to program chair then to the vice Dean for processing. The student will receive a notification of program transfer at the beginning of the next semester. Following should be met to change the program in the CoE:

First: All students can apply directly at the beginning of each semester (fall or spring) or two weeks before the early registration started. If the student miss to apply at that period, his request will be postpone to the next semester.

Second: Student should finished **30** CH including Math, Physics, and Chemistry Courses.

Third: Students should get **3.5** out of **5** CGPA.

Fourth: The students need to apply using the "changing program form" within that period.

Fifth: Changing the program can done only one time and the student is not allowed to change his department once he accepted in that new department.

Sixth: the academic affairs committee might accept students if he transfer to a program where the number of students at that program is less comparing to the other programs despite of the student GPA.