

## Graduation, Warnings, & Probation

### 1- Graduation:

The College of Engineering recognizes and accepts credits for the academic courses that are successfully completed, senior design projects successfully completed, and a required engineering training (0 credit hour usually done in summer after the 6th semester). The Deanship of Admission and Registration at KFU is responsible for ensuring that graduating students have met all the graduation requirements.

The academic registrar checks and makes sure that graduating students are fulfilling all the requirements to graduate (Engineering Training, Senior Design, and course requirements). In addition, the advisor of the final year students keeps a progress study plan containing all the courses in the Engineering Program-plan distributed over eight semesters.

The final year advisor has the responsibility to meet with the student and update this plan in each semester to make sure the student has satisfied the graduation requirements prior to the actual graduation. Consequently, the program chairman will write a letter to the Deanship of Admission and Registration giving the names of the students who have successfully completed their graduation requirements.

A student graduates after the successful completion of the graduation requirements as per the applicable study plan, if his GPA is not less than 3.0 of out 5. In cases where a student passes all courses but still fails to achieve the minimum GPA, the College Council may identify many courses for the student to register in to raise his GPA to above 3.0 out of 5.0 as recommended by the Department Council. Students enrolled before 2012 must have a minimum cumulative GPA of 2.0 out of 5.0 for graduation.

### 2- Warnings and Probation



**A) Academic Warning:** Academic warning designates a period whereby a student is warned that satisfactory academic progress is not being made. During this period, the student must meet a set of conditions to remain active in the College of Engineering. Warning is a serious step on the part of the college. Students may receive academic warning for many reasons.

Some students simply do not want to be in college or have not become engaged in their college experiences. Students may be unmotivated or in a course of study that is too difficult or doesn't interest them. Some students are unprepared for the difficulty of college work. Some students have poor study habits and time management skills. Some students may be negatively influenced by peers or by campus culture. For some students, poor academic performance may be a symptom of greater problems. In this case, students and their parents may need to consider counseling or other helps. Students usually have a certain timeframe, often one semester, to improve their academic performances.

**B) First Academic Warning:** First academic warning will be given to a student at the end of the semester in which his/her Cumulative Grade Point Average (CGPA) is below 3.0 out of 5.0. An academic warning is a formal sanction with a notation on the transcript. The concerned student and his/her parent will receive an official letter from director-registration office. Students who receive an academic warning are strongly advised to develop a plan for academic improvement in consultation with their academic advisors.

**C) Second Academic Warning:** Second academic warning will be given to a student who fails to obtain the minimum CGPA of 3.0 out of 5.0 in the following semester. The student and his parent will receive an official letter from director-registration office.

**Third Academic Warning:** Third and last academic warning will be given to a student who fails to obtain the minimum CGPA of 3.0 out of 5.0 for the 3rd time consecutively. After it, the student will be transferred to other college based upon the other college requirements such as College of Science, College of Education, College of arts, College of Agricultural Science, College of Veterinary, College of IT and Computer Science and College of Business Administration. The general KFU rules to transfer from one college to other will also be applicable. Please see this link for more information (<https://www.kfu.edu.sa/ar/Deans/AdmissionRecordsDeanship/Pages/eServicesV2.aspx>)