

Transfer

The General Transfer Conditions are:

- Student must be registered in a recognized and reputable college/university.
- Student must not have been expelled from transfer university for disciplinary\educational reasons.
- Number of units to be studied at KFU should not be less than 50% of number of units scheduled to obtain the KFU bachelor's degree.
- Student transfer request should be filed, at least, five weeks before the start of the first semester of any given academic year.
- Transfer applications are accepted only in the first semester of any given KFU's academic year.

KFU offers four types of transfer as follows:

A) Transfer from any KFU College to CoE.

- Student must successfully pass the KFU Preparatory Year Program.
- Student must have spent at least two semesters at the college he wishes to transfer from, with no less than 24 registered units in his transcript record.
- Student must have a **cumulative GPA (CGPA)** of at least **4 out of 5**.
- Student must obtain at least **B** grade in English or student have a **score of 500 in TOEFL** (Paper-Based) or its equivalent in (Computer-Based).
- Student must obtain at least **B** grade in, Mathematics, and Basic Sciences courses at KFU.

B) Transfer from a College outside KFU to CoE.

- Student must successfully pass the Preparatory Year Program with Engineering Track.
- Student must have spent at least two semesters at the college he wishes to transfer from, with no less than 24 registered units in his transcript record.
- Student must have a **cumulative GPA (CGPA)** of at least **4 out of 5 or 3 out of 4**.
- Student must obtain at least **B** grade in Mathematics, Chemistry, and Physics courses.
- Student must obtain at least **B** grade in English or student have a **score of 500 in TOEFL** (Paper-Based) or its equivalent in (Computer-Based).

KFU Students Who Want To Study Courses in Other Universities:

- 1- Fill in a course transfer form and submit it to the program chairman.
 1. The chairman consults the faculty who teaches the course.
 2. The faculty reviews the syllabus of the transfer course considering the program course syllabus and checks the equivalency of the syllabus and credits.
 3. The chairman approves the equivalency and signs the transfer form.
 4. The student should then get the approval of the vice dean.
 5. The student submits the form to university registrar office and gets an official acceptance letter to study the course at the specified university.
 6. After studying the course, the student should get an official completion letter and the transcript from the registrar office of the university where the transfer course was completed.
 7. Finally, the student should submit the official completion letter to the KFU registrar office.