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جامعة الملك فيصل

KING FAISAL UNIVERSITY

جامعة ووطن.. نماء.. واستدامة..

Privacy Policy





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Introduction

The vision of the web portal of King Faisal University is seen in terms of the aspiration of the University to make its portal a functional window through which acquaintance with the university's activities and services is accessible, the web portal being a suitable environment for the dissemination of knowledge and a field for experience exchange regionally and internationally. The educational process, as a consequence, would be enriched and make progress. Since the portal administration is entirely concerned with providing high quality services to all beneficiaries, their data security is given top priority. Thus the administration specified a number of principles that must be observed on the part of the portal user in order to maintain the privacy and security of his data, keeping in mind that these principles form together a policy for data privacy and confidentiality. The users must be continuously in touch with privacy policy and its terms and principles to ensure the confidentiality of the data and to be able to know about any updating that is made. It is to be noted that the administration is not required to announce any updating made concerning those terms and principles. Your use of the portal indicates that you have seen and approved of those terms and principles and of any perpetual amendments to be made.



Data Safety

- ◆ The aim of privacy policy and data confidentiality is to help visitors and users understand the nature of the data collected from them when they visit the portal and how to handle it.
- ◆ The administration adopts procedures and strategies appropriate for maintaining the private information it has, and keeping it in a way that ensures its safety and protection against loss, unauthorized login or misuse, alteration and unauthorized disclosure of it.
- ◆ Of the most strict measures adopted by the portal administration to protect the visitor's private information are the following:
- ◆ Strict procedures and measures for protecting data safety and the technology used for prevention against fraudulence and unauthorized logging into our system.
- ◆ Continuous updating of procedures and preventive restrictions that protect or add to the measurement standards.
- ◆ Qualifying the employees in charge of the portal administration, and training them in observing the visitors' private data confidentiality.



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Data collection

- ◆ Once the user of the portal of King Faisal University visits the portal, the university server registers the user's IP, the data and the time of visit and the URL of any electronic site where from you are referred to the university portal.
- ◆ Once visited, most electronic sites place a small file on the hard disc of the visitor's system. This file is called cookies, and it is a form of text files which some sites you visit will deposit on the hard disc in your computer. These text files contain information which allows the site that deposited it to retrieve it if the need arises during the next user's visit to the site. And of this preserved information are: remembrance of the username and password; electronic archiving of page settings if available on the portal, and the unavailability of voting more than once for the same user.
- ◆ On this basis, the university portal shall use the information available in the cookies for technical purposes concerning it when it is visited more than once. The portal is also able to change the information to be found as part of the cookies files, and add as well new information whenever you visit King Faisal university portal.
- ◆ If you use a direct application or send an email to the portal administration or to any administration in the university through its portal to provide us on it with personal data, we might share this data with other parties or administrations to serve you more efficiently, considering that we shall not share your personal information with non-governmental information excepting the parties that are authorized as part of the parties entrusted with the task of providing specified governmental services. By giving your personal statements and information through King Faisal University portal you absolutely declare that you approve of storing, handling and using this information on the part of the authorities of the Kingdom of Saudi Arabia, and we have the right every time to disclose any information to the authorized parties if need be to comply with any law, system or government requirement.
- ◆ You are alone responsible for the validity and truthfulness of the information you send though this portal.



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Opening an account on the portal

- ◆ The portal users can access some database or the services that the portal provides after receiving the username and password determined through coordinating with portal administration. The user may be required to add some personal information or update it. The user can also amend any of his account statements whenever he desires, or even cancel it anytime he wishes.
- ◆ The user's account information, like any other information collected about the portal user, shall be used to authenticate the user's identity and protect his account. It is also possible to share this information with any other site under King Faisal University portal.
- ◆ The aim of collecting any information about the portal users is to achieve scientific and research purposes and develop the university services and particularly the services provided through the portal, and this in turn leads to enhancing the relationship between the university and the society.

Sending emails to the university

- ◆ If you enquire or request information or a specific service or if you give additional information using any means of communication with the university whether the means are electronic or non-electronic like requiring a request on our site, we shall use your email address to respond to your enquiries. And we can keep your email address, your message and our response to it for quality control or for legal or oversight purposes. Publication policy and terms of using the portal are accessible by pressing [here](#).