

Regarding: "safety requirements in facilities of different universities for both male and female students"

In accordance with the Memo of Dean of Information Technology, No. 881 on 20-02-1433 Hijri, Regarding "safety requirements in facilities of different universities for both male and female students"

And in accordance with the Memo of the Vice President for studies, development and community services, No. 5/1/423 on 16-02-1433 Hijri, Regarding: "safety requirements in facilities of different universities for both male and female students"

Is accompanied by a letter H.E. the University President, No. 2/167 on 15-02-1433 Hijri, Annexed a written telegram by H.E. the Minister of higher education, No. 2/105, on 10-02-1433 Hijri on a meeting under the chairmanship of H.E. Deputy Minister of higher education and in the presence of the Vice President for projects or in his place who oversees the operation and maintenance, security and safety.

The following: is important and urgent recommendations concerning safety requirements in facilities of different universities for both male and female students:

Agenda:

1. Implementation of means of the security and safety of the University buildings
2. The dangers of the torrents and rains

- 3. Storage warehouses**
- 4. Supply and stock of chemical and incendiary materials**
- 5. Plan of evacuation in buildings**
- 6. The importance of a liaison safety and security officer for University Campus in all locations and around the clock and be in direct contact with officials of the University as well as Plenipotentiary powers and specific guidance in various emergency situations**
- 7. Remove what might hinder evacuation**
- 8. Emergencies**

Recommendations:

- 1. To emphasize the importance of adhering to the above, and have to bear full responsibility in this area and to find creative and innovative solutions, and not to abandon on the responsibility, claiming lack of support or overdue**
- 2. Importance: that managers of universities or delegate the project officials or operation and maintenance, security and safety, to make weekly rounds on buildings and facilities for students in the evening period to ensure preventive safety programs to ascertain the readiness of those buildings and facilities and integrity to ensure security and safety for female students.**
- 3. The importance of disseminating a culture of safety among university community with Officials and both male and female students through various means, particularly in cases of eviction and rescue, emergency and not to relax in applying safety requirements, whatever the justification and**

regardless of prevailing social and cultural attitudes and work to modify in various ways.

4. Emphasize on the universities to request for support from the Ministry of finance to raise the safety of manpower allocations and lifting equipment and fittings and the Ministry of higher education with copies from those claims to the Ministry to support those applications.
5. The importance of reviewing the previous instructions and circulars for civil defense procedures and compliance, as well as the importance of field visits of officials of universities that you rented the buildings, make sure their readiness and availability requirements for the safety.
6. Each University in coordination with civil defense should perform periodic tours and joint reporting on the readiness of University buildings and facilities and the implementation of the recommendations of the civil defense without delay.
7. The importance of addressing the Ministry of finance regarding the self-operating of universities for work and services, safety and security of the budget of the University as the academic year budget (1433/1434 Hijri - 2013 AD).
8. The importance of sharing experiences and expertise among universities and importance of universities to take advantage of emerging from the experiences of the oldest universities tests and the owner of expertise.
9. The importance of taking into account the application of the safety requirements in the field of environmental health, and providing qualified manpower to monitor the environmental health of the food control.

Notes of H.E. university Vice Presidents (for Graduate Studies and Scientific Research - Studies, development and community

services - for Academic Affairs) and H.E. supervisors (for Administrative and Financial Affairs – for university Campus Management – of projects management and public services) in their meeting with H.E. University President:

- 1. By the respective sectors of your Excellency's — through your meeting with those sectors – start immediately tracking what is stated in the telegram of H.E. minister on the agenda, recommendations and implementation, and prepare reports on what has been accomplished, and what is not, and the reasons for it and supply the Main Committee for security and safety so**
- 2. Rapid formation and activation of radioactive materials.**
- 3. To reactivate the work of the Laboratories Committee, in addition to its terms of reference the Commission view informally requesting locked colleges chemicals and devices**
- 4. The Management of University Campus is to take necessary actions to customize repository for chemicals in accordance with the recommendation of the Committee of laboratories of design, and content**
- 5. Rapidly take the necessary actions for the formation of standing committees and sections of the faculties of the university students to follow security and safety procedures and to implement what is stated in H.E. the Minister's telegram, and raise the recommendations of these committees recommendations to the main committee of the security and safety**
- 6. The safety and Security Committee to ensure that the list of previous shortcomings presented by the civil defense have been completed, and to request the Civil Defense Department continue to follow-up and the University facilities**

- 7. Drawing on the experience of Electricity Company in screening facilities, substation and building capacity of loads in University facilities and how far they meet, and their compliance with safety requirements**
- 8. Quickly addressing the Ministry of finance to raise the safety of manpower allocations and equipment and after the preparation of the study needed, as well as address the Ministry of finance regarding the self-operation of universities for work and services of University safety and security needs of perception after the preparation of University facilities, and coordination between the departments concerned**
- 9. To set a schedule for visiting facilities and buildings of both male and female students, and reporting to the main Committee for security and safety to take the steps necessary executive**
- 10. Stop the process of cooking inside the colleges and University's buildings, and replace them with meals, which heats the microwave**